

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of January 8, 2025

To: Board of Directors
From: Dan Mahoney, Fire Chief
Subject: Approve Fire Inspector/Senior Fire Inspector Job Description

RECOMMENDATION

That the Board approve a new Fire Inspector/Senior Fire Inspector Job Description

BACKGROUND AND DISCUSSION

On October 9, 2019, the Board adopted Resolution 19-09: a Resolution to amend the compensation package for the Fire Inspector and reclassify the second position as a Senior Fire Inspector.

An updated job description to include the reclassified “Senior Fire Inspector” was never brought to the Board for approval. Staff is recommending the Board approve the new job description that has been in draft form since the reclassification of the position.

FISCAL IMPACT

There are no fiscal impacts to this report.

ATTACHMENTS

Attachment #1 – Fire Inspector/Senior Fire Inspector Job Description